



**INVITATION OF BIDS FOR  
DESIGN, CONSTRUCTION ADMINISTRATION AND SUPERVISION CONSULTATION  
FOR STATE-OF-THE-ART LABORATORY COMPLEX  
FOR THE SRI LANKA STANDARDS INSTITUTION (SLSI)  
AT MALABE, SRI LANKA  
(Ministry of Science Technology and Research)**

**01. Design, Construction Administration and Supervision Consultants**

The Chairman, Cabinet Appointed Procurement Committee (CAPC), invites sealed Bids under **two envelop method** from competent laboratory design consultants to design, administer construction, and supervise construction works and installation of equipment at proposed State-of-the-Art Laboratory Complex with green building concept at Malabe in Kotikawatta Mulleriyawa Pradeshiya Sabha in Colombo District. The extent of the land allocated for the project is 3.0 acres (approx. 12 000 square meters).

**02. The Laboratory Complex** comprises of Testing/Analytical Laboratories and Metrology Laboratory for the SLSI, the National Standards Body in Sri Lanka.

**03. Task of the consultant**

- 3.1 Preparation of the client's brief, surveying of identified area, preparation of schematic design of master plan including buildings and laboratory layouts with location of equipment, preparation of architectural and structural designs including soil investigation, preparation of bills of quantities (BOQ) and cost estimates, and preparation of bidding documents and the contract documents.
- 3.2 Preparation of required documents for environmental and local authority approvals.
- 3.3 Assisting in procurement process.
- 3.4 Supervision during construction period, supervision on installation of equipment, certification of interim and final payments with checking bills until successful completion of all assigned works.
- 3.5 Identifying defects and non-compliances, instruction and coordination for correction which will be carried out by contractor whenever necessary, and preparation of handing over documents on all the legal aspects regard to all above.
- 3.6 Supervision of installation of new machinery and equipment, and commissioning and testing which will be carried out by the supplier, and submission of final report of conformance to the relevant line Ministry.
- 3.7 Conducting of periodic progress reviews at site at least a week and review meetings with all stakeholders once in every month. Submission of progress reports to the relevant line Ministry.
- 3.8 Issuance of final completion certificate.
- 3.9 Preparation of any other documents if necessary, related with supervision and construction activity.

#### **04. Period of Consultancy Service**

Consultancy service period will be three and half years (03 years and 06 months) from the date of signing the contract, which could be extended if necessary.

#### **05. Selection Method**

A Consultancy Organization will be selected under Quality and Cost Based Selection (QCBS) methods and procedures described in the Request for Proposals (RFP) document.

#### **06. Eligibility of Bidders**

- 6.1 Bidder shall be local or International; if international, it shall be Joint Venture (JV) with local partner. International bidders shall comply with the provisions under Public Contract Act No 3 of 1987 and other legal requirements of Sri Lanka.
- 6.2 Bidder shall have experience in successful completion of consultancy services in government organizations, universities or private sector institutions for minimum of five (05) years and experience in master planning activities at least three (03) works and two (02) of those shall be related with similar laboratory designing.
- 6.3 Annual Turnover for the last five (05) years from the date of closing of bids including audited Financial Statement shall be submitted.
- 6.4 JV agreement shall be submitted with the bidding documents and management of the organization shall nominate authorized representative to coordinate related subjects with the line Ministry.

#### **07. Collection of Request for Proposal (RFP) and submission of Proposal**

- 7.1 Bidding Documents with Terms of Reference (TOR) could be purchased by paying non-refundable fee of LKR Two Thousand Five Hundred (LKR 2 500.00) on working days from 0900 h to 1500 h (local time) from the Procurement Division of Ministry of Science Technology and Research, 3<sup>rd</sup> Floor, Sethsiripaya Stage 1, Battaramulla, Sri Lanka, until 1500 h (local time) on 2018-05-04.
- 7.2 Further information also shall be obtained from the Procurement Division, Ministry of Science Technology and Research or by calling +94 (0)11 287 9728 or +94 (0)11 286 7639.
- 7.3 Pre-proposal conference will be held on 2018-04-24 at 1000 h (local time) at the Sri Lanka Standards Institution, No. 17, Victoria Place, Elvitigala Mawatha, Colombo 08, Sri Lanka.
- 7.4 Sealed Bids shall be delivered or deposited in the Tender Box kept at the Procurement Division of Ministry of Science Technology and Research (address as given in 7.1) on or before **1400 h** (local time) **on 2018-05-08**. Late bids will be rejected.
- 7.5 Bidders or their authorized representatives will be permitted to be present at the time of opening of Bids. Bids will be opened at the Procurement Division of Ministry of Science Technology and Research (address as given in 7.1) immediately after the closing of bids.

Chairman  
Cabinet Appointed Procurement Committee,  
Ministry of Science Technology and Research,  
3<sup>rd</sup> Floor, Sethsiripaya Stage 1,  
Battaramulla,  
Sri Lanka.